



**PARKWISE COMMISSION
MEETING**
110 East Pennington Street, Tucson, Arizona 85701
August 18, 2015 Meeting Minutes



1. Call to Order

The meeting was called to order at 7:38 a.m.

2. Roll Call

Members Present

Jill Brammer
Barbara Brookhart
Dale Calvert
Joanne Downey
Nicole Flowers
Peter Gavin
David Heineking
Peter Hormel
Michael Keith
Jane McCollum
Robert Medler
Jane Roxbury
Adam Weinstein
Mik White

Members Absent

Rick Stertz
Steve Taylor

Staff Present

Donovan Durband, Park Tucson, Administrator
Martha Encinas, Park Tucson, Administrative Assistant
Omar Garcia, Park Tucson, Management Assistant
Jose Gomez, Park Tucson, Parking Services Supervisor
Karen Miller, Park Tucson, Special Projects
Carlos de Leon, Transportation, Deputy Director

Others Present

Diana Amado, Ward 6 Council Office
Patricia Brown, West University Resident
Norma Davenport, The Rogue Theatre
Richard Mayers, West University Neighborhood Association
Ward Wallingford, The Rogue Theatre

3. Call to the Audience

No Action.

4. Minutes from July 21, 2015 Commission Meeting

Robert Medler moved the approval of the minutes of the July 21, 2015, Commission Meeting. David Heineking seconded. The motion was approved, 13-0.

5. Chair's Report

Peter Gavin, Chair, ParkWise Commission, asked the members if there were any suggestions regarding his role as Chair among the Commission Members.

No Action.

6. Administrator's Report

Donovan Durband reported on the status of the PARCS/garage equipment. Four out of the five public garages are complete. City/State Garage is still in progress. Those completed are: Centro, Depot, Pennington, and Main Library.

Currently working a project to standardize meter heights and making them ADA accessible where should be. A complaint has been filed with the ADA office by Mr. Jim Diller demanding that all 1,500 new meters be made ADA accessible. Park Tucson will respond with a full comprehensive report of what is actually required and where Park Tucson is at and if additional steps need to be taken, Park Tucson will act accordingly.

No Action.

7. Financial Report

As of July 31, 2015, Park Tucson's Total Assets were \$1,970,038.21. Total Liabilities totaled \$130,464.47. Total Fund Balance was \$1,839,573.74, which was more than anticipated. Total Operation Revenue for July was \$401,046.59. A new format for presentation of the Participating Residential Permit Parking Program Neighborhoods was created for consistency.

No Action.

8. Proposed Restructuring of Citizens Transportation Advisory Committee (CTAC)

Carlos de Leon presented the Citizen's Transportation Advisory Committee (CTAC) history, membership, and ordinances for that committee, and the proposed TDOT restructuring of that committee. CTAC was formed over thirty (30) years to provide advice over transportation issues but have not met since 2012 due to lack of a quorum. TDOT proposal includes a restructure of the CTAC membership to provide an opportunity for combining, and reorganization of various advisory bodies to save committee member time and resources. TDOT is requesting feedback from the various committees so that a revised proposal may be presented to Mayor and Council for consideration and possible implementation tentatively December 2015.

No Action.

9. Update on Residential Parking Permit Program Task Force

First meeting was to discuss process with the selected Residential Parking Permit Program (RPPP) Task Force members. RPPP Task Force Members are divided into four groups: Neighborhood Associations, Residential Permit Holders, Business Representatives, and Public/Community Institutions. Courtesy notifications of meetings being held are being sent to all PWC members, who are welcome to attend.

The changing context of the Residential Permit Program will be presented on Thursday, August 27, and members will begin identifying program challenges. The third meeting on Thursday, September 10, Desman Associates will be here to give a presentation on Best Practices of residential programs around the country.

A copy of the Power Point presentation from Donovan Durband made to the RPPP Task Force was requested for each of the PWC members and in addition a request for a PWC reference binder with information similar to the binder handed out to the RPPP Task Force was made.

10. Update on Enforcement and Parking Ticket Fines Collections System and Changes to Parking Ticket Fines

The Enforcement Software System contract has been awarded to Gtechna, and Park Tucson has started working with them on implementation. Gtechna has committed to a 90-day implementation process; however, there are many other interfaces between the system and other City software regarding the collection process of monies. On August 5th the Mayor and Council approved the adjustments of three of the four fine levels; the Basic fine level will not be adjusted until the implementation is complete. The three fine adjustments will go into effect on September 5th.

11. Future Agenda Items

Michael Keith - Concept Proposals for Ronstadt Transit Center redevelopment
Peter Hormel – More information regarding the parking meters and ADA compliance
Nicole Flowers – Gem Ride (maybe in October)

12. Adjournment – **8:41 a.m.**